Part-7
Scheme for filling up the Posts of Clerks.

{See Rules 7, 8, 9 and Schedule-II(Part-A, Sr. No.7)}

A. Direct Recruitment:-

1. Screening Test

Maximum Marks : 100
Time : 2 hours

It shall be in English Language consisting of MCQ type, carrying four choices for each question, out of which the correct answer shall have to be given by the candidate on OMR answer sheet by blackening the appropriate circle or any other mode as suggested in the question paper/O.M.R. sheet. Each question shall carry equal weightage of one mark. The Screening test shall be touching the following subjects:-

	Subject	Marks (100)
a)	General Knowledge:- (i) International = 15 (ii) National = 25 (iii) Himachal Pradesh = 30	70
b)	Basic knowledge of Computers	10
c)	Reasoning	20

Note-1:-The questions relating to the Geography, Culture, Sports, General Science, History, Who is Who, Indian and H.P Judiciary, current affairs etc. shall be included in the paper of General Knowledge.

Note-2:-The OMR sheets containing the answer of MCQ type questions shall be got evaluated through the electronic mode and candidates qualifying the screening test shall be called for the written examination and the typing test, if they fall in the ratio of 1:5 which means five candidates against one vacancy advertised. The typing test of such candidates may be conducted on the day, the written examination is held or the High

Court may notify another date for holding the typing test.

Note-3:-If the number of applications of the desirous candidates in response to the advertisement issued by the High Court is reasonably low, then the High Court may dispense with the screening test.

2. Written Test

Maximum Marks : 80 Marks
Time : 2 hours

Sr. No.	**Subject**	**Total Marks=80**
(i)	Essay, in English - 500 words	25 marks
(ii)	Essay, in Hindi -500 words	25 marks
(iii)	Translation from English to Hindi (one paragraph containing at least ten sentences)	15 marks
(iv)	Translation from Hindi to English (one paragraph containing at least ten sentences)	15 marks

Note:-The qualifying marks of the written examination shall be 45% out of the aggregate marks.

3. Typing Test:

The candidates shall have to qualify, typing test with a speed of 30 W.P.M. in English and 25 W.P.M. in Hindi, on Computers.

Provided that only 10% of the mistakes in typing test shall be permitted.

Note-1:-The time for typing test shall be ten (10) minutes.

Note-2:-The typing test shall be merely qualifying and marks obtained therein shall not be counted for determining the final merit.

Note-3: Final merit list shall be drawn on the basis of marks obtained in written test.